



Community Advisory Committee Meeting

Monday November 13, 2017

7:00 pm

City of Emeryville

1333 Park Ave., Emeryville CA

DRAFT

Summary Minutes

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If you have anything that you wish to be distributed to the Committee, please hand it to a member of EBCE staff who will distribute the information to the Committee members and other staff.

1. Roll Call

Present: Members: DeVar, Landry, O'Neil, Padilla, Platt, Rames, and Chair Eldred

Excused: Members: Chambers and Gigliotti

2. Public Comment on Items Not on Agenda

Victor Uno – Spoke regarding IBEW Union's commitment to communities and need to establish an RFP process.

Matt Golden – Introduced himself, CEO of open energy efficiency. Spoke regarding the California Energy Commission Electric Program Investment Charge (EPIC) grant and benefits to the EBCE program should they be awarded the grant.

Al Weinrub – Spoke regarding the steering committee's previous level of involvement in EBCE and diminished role now that staff is being hired.

Jessica Tovar - Spoke regarding the EBCPA concern that an established RFP process has not been presented to the CAC for input and provided feedback on marketing focus group materials

Barbara Stebbins - Reminded the CAC of the EBCPA 10 year anniversary celebration on Thurs 11/16/17.

3. Approval of Minutes from October 30, 2017

Member Platt motioned to approve the October 30, 2017 Minutes. Member DeVar seconded the motion which carried 5/0; Abstained: Member Padilla; Excused: Members: Chambers, Gigliotti and Rames

REGULAR AGENDA

4. Chair Report

Chair summarized the CAC recommendations presented at the 11/1/17 Board of Director meeting noting the Board is receptive to the CAC recommendations.

5. Election of Vice-Chair

The Chair requested self-nominations for the Vice-chair.
Member Rames self-nominated for Vice-chair.

Member Landry motioned to approve nomination and Member Rames as Vice-chair. Member DeVar seconded the motion which carried 6/0; Abstained: Member Rames; Excused: Members: Chambers and Gigliotti

6. CAC Procedures

The Chair introduced CAC Procedures as a standing item on the agenda.

The Committee discussed:

- Rotating note taking assignments
- Conflict of Interest training
- Committee development/training

7. Local Development Business Plan

CEO summarized the draft LDBP 30 day public comment window for tasks 1 – 4, which ends Monday, 12/4/17.

LDBP consultants provided explanation and background of tasks 1 – 4 and plans to host a webinar on Wednesday, 12/13/17. Detailed information can be found at EBCE.org

The Committee discussed:

- Why LDBP completion is delayed
- Public comment process
- Final review process

Kevin – Spoke regarding concerns with LDBP completion deadline extension delaying the launch of his business, SunWalker.

Victor Uno – Spoke in support of SunWalker who has signed a neutrality agreement with IBEW.

Al Weinrub – Spoke regarding LDBP creation process, work being done by consultants and importance of making the tasks available to the public.

Barbara Stebbins – Request to agendize the LDBP comment discussion.

8. More than Smart

More than Smart (MTS) CEO, Tony Brunello provided a brief history of MTS, a non-profit that works with industry, advocacy and government experts to upgrade state electricity distribution systems, and explained MTS's role during the LDBP review.

The Committee discussed:

- Best formats to share information with the public
- Meetings hosted by MTS
- MTS Funding sources

Victor Uno – Spoke regarding CCAs developing jobs and workforce.

Barbara Stebbins – Requested that non energy benefits be included in the cost analysis

9. Policy and Procedures Development

Staff will develop policies and procedures for EBCE and present to the CAC for input. Staff will begin by reviewing Operational and Energy procurement policies and expects to bring policies to the CAC and Board in January. .

Barbara Stebbins - Requested that Policies also be made available for the public to provide input.

10. Update on Wholesale Service Provider RFP 17-3

Staff received five responses to Wholesale Service Provider RFP 17 -3. A selection committee composed of staff, a Community Advisory Committee member and consultant interviewed the five bid respondents and plan to bring a recommendation to the Board at the December meeting.

REVIEW OF 11/15/17 BOARD OF DIRECTORS AGENDA

11. CDA Staff Recognition - Bruce Jensen, Senior Planner, Community Development Agency

The Chair requested that the CAC and members of the public submit comments to be shared at the 11/15/17 Board meeting.

12. CEO Report

The CEO summarized the report

The committee requested clarification on Phase-in requirements and voluntary residential opt-ins.

13. Authorization to Negotiate Terms and Contracts with River City Bank and Barclays Bank PLC for EBCE Banking and Credit Service

Recommendation:

Authorize the Chief Executive Officer to execute a letter of intent and enter into negotiations for final contracts with River City Bank for banking and deposit services which shall have no minimum term and with Barclays Bank PLC for a revolving line of credit of 2 - 3 years with option to extend up to five years at additional cost. If mutually agreeable terms cannot be met with these counterparties, EBCE will seek additional direction from the Board.

The Chair summarized the bidder interview process and selection committee deliberations.

Jessica Tovar – Spoke regarding East Bay Clean Power Alliance concerns about bid respondents labor practices, fossil fuel investment disclosure and requested that EBCPA be able to provide input during the RFP creation.

Barbara Stebbins – Thanked the selection committee for requesting bid respondents to disclose fossil fuel investments.

Member Padilla motioned to support staff recommendation. Member DeVar seconded the motion which carried 7/0; Excused: Members: Chambers and Gigliotti

14. Committee Member and Staff Announcements

There were no member or staff announcements.

15. Adjourned