



### **Community Advisory Committee Report - Item 6**

**TO:** East Bay Community Energy Board of Directors

**FROM:** EBCE Community Advisory Committee

**SUBJECT:** Formal Request for Appointment of Alternates for Community Advisory Committee Members

**DATE:** October 11, 2017

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#### **Recommendation(s)**

- A. Adopt a provision to allow CAC members to have an alternate to represent their CAC seat in the event of an excused absence of a CAC member;
- B. Allow the CAC member to select his or her alternate for consideration and appointment by the Board for the term of his or her seat; and
- C. Revise and update the EBCE JPA Agreement and/or bylaws as required to permit the EBCE Board to make appointments of CAC member alternates.

#### **Background**

A motion was brought and passed at the August 1, 2017, CAC meeting to be able to select alternates to serve in CAC members stead during occasional absences. The motion passed with the clear understanding that members would not be required to select alternates, and appointed members would still be expected to exhaust all efforts to attend meetings, but that over the course of their term, as CAC members are volunteers, and each member was selected to represent a particular constituency group or area of expertise, those groups and areas of expertise should still be represented if a member of the CAC is ill or on the rare occasion is experiencing a schedule conflict that cannot be reconciled.

The JPA Agreement does not currently permit the participation by alternates on the CAC Board, although it does permit and currently utilizes alternates for its own Board. In earlier deliberations on this matter, the EBCE Board chose to not allow alternates for the CAC, choosing instead to require each member to be present at CAC meetings in order to be able to cast a vote.

Those of us on the CAC are clear in our dedication to serve on this committee and excessive absences will be dealt with according to current policy. The CAC is requesting the opportunity to suggest alternates we feel would represent our constituency groups or areas of expertise and present to the Board our selections for approval.