Staff Report Item 7

TO: East Bay Community Energy Board of Directors

FROM: Bruce Jensen, Alameda County Community Development Agency

SUBJECT: Community Advisory Committee (CAC) – Membership Selection and Approval

DATE: June 7, 2017

______________________________________________________________________________

Recommendations

Accept the recommendations of the Ad Hoc CAC Selection Committee and approve the seating of the nine (9) individuals (drawn from the field of 37 applicants) as the EBCE Community Advisory Committee. Direct Staff to coordinate the first meeting of the CAC at the earliest convenience. Direct the CAC membership, at its first meeting, to choose which three (3) of the nine (9) members shall serve initial 2-year terms as required by the EBCE Joint Powers Agreement, Section 4.9.

Discussion

At the direction of your board, on March 8, 2017, the application period was closed for receipt of applications for positions on the CAC. Thirty-seven (37) individual applications were received, many with multiple supporting documents such as resumes, letters of recommendation and writing samples. These have been compiled by staff and by the time of this meeting, have been sent to the members of the ad hoc CAC Selection Committee (Chair Haggerty, Vice Chair Kalb, and Directors Arreguin, Bacon, and Ellis) appointed by your Board at the January meeting.

Staff reminds the CAC Selection Committee of the general requirements for choosing the CAC representatives and their terms of office:

Community Advisory Committee…The Board…shall appoint members of the Community Advisory Committee from those individuals expressing interest in serving, and who represent a diverse cross-section of interests, skill sets and geographic regions. Members of the Community Advisory Committee shall serve staggered four-year terms (the first term of three of the members shall be two years, and four years thereafter), which may be renewed (JPA Agreement, Section 4.9)

The Selection Committee members reviewed the complete set of application forms, and have selected a slate of nine (9) applicants to recommend to your Board for approval. The applicants were selected for their experience, skill sets, areas of interest, and diversity. These applicants are, in alphabetical order:
The individuals above have agreed to the terms of the applications and are recommended to your Board by the CAC Selection Committee.

The normal term of service for these positions is four (4) years; however, the JPA Agreement requires staggered terms for three (3) of the members; therefore, of these applicants, three are required to serve a half term of two (2) years initially. (There is no rule preventing any members from serving multiple terms on the CAC.) Staff recommends, as suggested by subcommittee members, that the CAC membership through the random drawing or similar method determine which of its three seats shall serve an initial half-term of two years.

Attachment 7: Application forms for the nine (9) recommended applicants.